Company Registration Number: 10014175 (England & Wales)

# THE EXCEPTIONAL EDUCATION TRUST

(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

(A Company Limited by Guarantee)

# **CONTENTS**

	Page	
Reference and Administrative Details	1 - 2	
Trustees' Report	3 - 13	
Governance Statement	14 - 17	
Statement on Regularity, Propriety and Compliance	18	
Statement of Trustees' Responsibilities	19	
Independent Auditors' Report on the Financial Statements	20 - 22	
Independent Reporting Accountant's Report on Regularity	23 - 24	
Statement of Financial Activities Incorporating Income and Expenditure Account	25 - 26	
Balance Sheet	27 - 28	
Statement of Cash Flows	29	
Notes to the Financial Statements	30 - 62	

(A company limited by guarantee)

# REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 AUGUST 2020

#### **Members**

Dr Stephen Pierpoint (Chairman) Chris Sheen Cheryl Williams Jo Tanner Dr Andrew Stone

### **Trustees / Governors**

Dr Stephen Pierpoint (Chairman) Juan Hernandez Chris Sheen Gwyneth Hamand Dr Andrew Stone Graham Smith

## **Company Secretary**

## **Senior Management Team**

Juan Hernandez (Principal)

Rob Pittard (Director Finance & Resources)

Keith Tonge (Assistant Principal)
Carl Wady (Head 6<sup>th</sup> Form)
Paul Hobbs (Assistant Principal)
Brendan Issac (Assistant Principal)
Renske Meiring (Assistant Principal)

Jordan Bates (Associate Assistant Principal)
Femi Olufola (Associate Assistant Principal)
Yusuf Halfasji (Associate Assistant Principal)

# **Company Name**

The Exceptional Education Trust

## Principal and registered office

Norlington School & 6th Form, Norlington Road. London E10 6JZ

## Company registered number

10014175 (England & Wales)

# REFERENCE AND ADMINISTRATIVE DETAILS (continued) FOR THE YEAR ENDED 31 AUGUST 2020

# **Independent Auditor**

MHA MacIntyre Hudson Chartered Accountants Statutory Auditors 6<sup>th</sup> Floor 2 London Wall Place London EC2Y 5AU

## **Bankers**

Lloyds Bank 6<sup>th</sup> Floor 33 Old Broad Street London EC2N 1HZ

## **Solicitors**

LB Waltham Forest Forest Road London E17 4JF

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees present their Annual Report together with the financial statements and auditors' reports of the charitable company for the period 1 September 2019 to 31 August 2020. The annual report serves the purposes of both a Trustees' report, and a directors' report under company law.

The Trust operates an Academy for pupils aged 11 to 18 serving a catchment area in Leyton It has a pupil capacity of **760** and had a roll of **653** in the school census on **17<sup>th</sup> October 2019**.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Constitution

The Academy Trust is a company limited by guarantee and an exempt Charity. The charitable company's memorandum and articles of association are the primary governing documents of the Academy Trust.

The Trustees of The Exceptional Education Trust Limited are also the directors of the charitable company for the purposes of company law. The Charitable Company is known as The Exceptional Education Trust.

Details of the Trustees who served throughout the year are included in the Reference and Administrative Details on page 1.

## **Members' Liability**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10.00, for the debts and liabilities contracted before they ceased to be a member.

### Trustees' Indemnities

As stated in the Articles (Article 136): 'Subject to the provisions of the Companies Act 2006 every Trustee or other officer or auditor of the Academy Trust shall be indemnified out of the assets of the Academy Trust against any liability incurred by him which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy Trust. The cost of this insurance in the year was £11,646.

### Method of Recruitment and Appointment or Election of Trustees

The Charity's Articles of Association set out the constitution and method of appointment of the Governing Body including Parent Governors who are elected in accordance with Department for Education guidelines. Suitability of Trustees is determined by their interest in the work of the Charity, eligibility and personal competence and to ensure the Board of Trustees and Governing Body has the breadth of skills and knowledge necessary to advance the Academy in all areas.

A pro-forma and application form has been developed to assist in a skills audit of the School's Trustees and Governors. By this method, the board can ascertain where its strengths and weaknesses lie and can plan succession accordingly.

Once a "skills profile" has been agreed, Trustees and governors are encouraged to put forward suitable names on the clear understanding that names put forward are not automatically elected onto the Board. Anyone to be considered then meets with members of the board and chief executive to discuss the role and responsibilities of Trustees and governors and the workings of the Academy Trust. Assuming all is well, the candidate's application is progressed for safer recruiting checks in line with Keeping Children Safe in Education 2019 and registration made on Companies House. The election of a new Trustee and governor is detailed in the next minutes.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

## Policies and Procedures Adopted for the Induction and Training of Trustees

New Trustees are given a tour of the Academy and the chance to meet staff, students, the principals and the Chairman of the Board with a view to ensuring that the Trustees have a good understanding of the Academy's philosophy and its day to day operation.

A formal training programme exists with an external company where Trustees will participate in appropriate training course in the areas of;

- Understanding the structure, legal status and compliance risks
- Developing a business plan
- Self review of governance
- Preparing for OFSTED

New Trustees are also provided with background information on the Academy Trust and information relating to legislative guidance on:

- Scheme of Delegation
- Academy Financial Handbook
- Director Terms of Reference
- Articles of Association
- Keeping Children Safe in Education
- Directors Health and Safety guidance
- Leading and Governing Schools
- NGA Statutory Framework
- HMRC Fit and Propa Person
- Essential Trustees
- Understanding Your Data

From time to time, the Academy arranges technical updates on topical matters for Trustees.

### **Organisational Structure**

The management structure of the Academy consists of the Trustees and the leadership team.

The Trustees meet on a regular basis and fulfil a largely strategic role in the running of the Academy with detailed decision being investigated by the senior management team and fed back to the board. The Trustees are responsible for setting general policy, adopting an annual plan and budget, monitoring the Academy by the use of budgets and making major decisions about the strategic direction of the Academy, capital expenditure and the appointment of most senior staff appointments in consultation with the principal.

The dismissal, disciplinary investigation and grievances relating to the Principal are reserved functions for the board of Trustees. These items are listed in the Academy Scheme of Delegation and Local Governing Body Terms of Reference

The leadership team is led by a Principal. The Principal is supported on a day to day basis by the wider leadership team which comprise the personnel listed on page 2. These senior leaders manage the Academy at an executive level, implementing the policies agreed by the Trustees and reporting back to them on progress. The level at which spending can be approved and decisions can be made is set out in the Academy's financial regulations and scheme of delegation. The Principal has the role of Accounting Officer.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

## Arrangements for setting pay and remuneration of Key Management Personnel

The Trustees will agree the salary level prior to the commencement of the recruitment process of a new Principal against agreed performance targets following discussions with the chief executive and Trustees. Trustees are required to review the Principals' performance against previously set targets and to set new targets for the upcoming year. All pay increases must be linked to achievement of the performance targets.

Where an appointment to the leadership team is a budgeted appointment, the pay level is set as part of the budget process. Where the appointment to the leadership team is unbudgeted, the Trustees will approve the pay level prior to commencement of the recruitment process. Pay points within the leadership team will take into account the responsibilities of the post, the difficulty in filling the post and comparability to other academies of a similar size, with consideration to parity and equality.

With existing members of the leadership team the executive management is required to review the leadership team's performance against previously set targets and set new targets for the coming academic year. The executive management then may apply an inflationary increase and any discretionary increase as authorised by the Trustees. All pay increases must be linked to performance targets.

## Trade union facility time

The Academy Trust does not have a full-time paid Trade Union Representative, the Academy Trust buys into facilitation time through the Local Authority. The in-house union representative is able to utilise assistance and help from the Local Authority Union Representative.

## **Related Parties and other Connected Charities and Organisations**

Three Directors one being the Chairman, one being Vice Chairman and the Principal were Directors of a training company, Exceptional Education for All Ltd which was formally closed in February 2020, however, due to COVID-19 it was not removed from Companies House until 29 September 2020. The Director of Finance and Resources acted as company secretary for the company 'Exceptional Education for All Ltd'.

### **OBJECTIVES AND ACTIVITIES**

#### **Our Vision**

To be recognised as a world class leader in education, ensuring every child is ready to take up the challenges and realise the opportunities of the 21st century.

#### Our Aims

Our vision will be realised through the delivery of five key aims articulated as commitments to the local community:

## 1. To develop outstanding leaders across the school

We are committed to developing outstanding leaders through the establishment of a centre of excellence, ensuring all students have the skills required to develop into young men and women who are ready to take up the challenges and realise the opportunities of the 21st century and impact positively on every aspect of society, whether locally, nationally or internationally.

2. **To guide our students to achieve exceptional academic performance across all subjects**We are committed to developing every student's skills and knowledge, ensuring exceptional academic performance for all and enabling students to access the most ambitious career paths and gain access to the best universities nationally and internationally.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

## 3. To provide an Outstanding Learning Experience for every student.

We are committed to providing each student with a high quality personalised learning experience through exceptional teaching and an outstanding curriculum. 'Every Child, All the Time' drives our belief that every child is able to achieve the extraordinary relative to their own personal abilities.

'Every Child, All the Time' is an approach to student progress where every day, in every lesson, every student will be receiving the best possible learning experiences. It recognises the need to respond to students' emotional needs as well as learning needs throughout their educational journey, appreciating that these needs are different for every child and can change at different stages of this journey.

## 4. To ensure every student has access to high quality Enrichment activities.

We are committed to ensuring every student has access to exceptional enrichment experiences and activities including high quality coaching so they aspire to participate, compete and succeed at a local, national and international level.

### 5. To be the School of Choice for the local community.

We are committed to providing a school that:

- meets the needs of every child.
- develops citizens committed to British Values of democracy, tolerance, respect and the rule of law.
- is a safe, happy and caring learning environment where students want to be.

### **Public Benefit**

In setting the Academy objectives and planning its activities, the Trustee Board have given careful consideration to the Charity Commissions general guidance on public benefit in particular its supplementary guidance on advancing education. The greatest public benefit that the Academy can offer is the provision of an education that maximises each student's potential.

- To ensure 'Every Child, all the time' receives exceptional academic performance across every Academy
  - 1.1. KS4 Academy Performance to be recognised as Outstanding with;
    - 1.1.1.All School Performance to be in the top 10% of schools nationally for progress.
    - 1.1.2. The elimination of any disparity of performance between student groups based upon;
      - Gender
      - Disadvantage
      - Ethnicity
      - SEN

## 1.1.3.our Most Able students achieve outstanding outcomes

### **Key Outcomes**

- Norlington remains one of the consistently highest performing boys' non-selective schools nationally.
- Comparative 2019 key national measures are not available due to the impact of COVID on the assessment cycle. Norlington outcomes were, however, in line with previous performance measures and remains well above nationally expected performance.
- Disparity of performance between student groups remains very low.

(A company limited by guarantee)

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

- 1.2. Sixth forms Academic Performance to be recognised as Outstanding with;
  - 1.2.1.post-16 outcomes at least in the top 25% of sixth forms nationally, with most in the top 10%
  - 1.2.2. disparities in performance eliminated
  - 1.2.3.the most able achieve outstanding outcomes
  - 1.2.4.there is excellent progression to both university (including those in the Russell Group) and high quality careers options.
- Following a challenging 2018/19 academic year, 2019/20 outcomes were on track to realise the schools best ever post 16 performance. The impact of COVID did, however, not allow our students to complete their assessments and for a comparative analysis of performance to take place.
- **1.3.** All Academies to be judged at least 'Good' by Ofsted, with most recognised as Outstanding. Norlington had a very positive Ofsted visit with many of the schools success recognised. The school is judged as a good school.
- 2. To ensure high quality Leadership and Governance at Trust board, LGB and Academy level.

**Ensuring Outstanding Governance at every level through;** 

- 2.1. effective recruitment of exceptional Directors and local Governors able to progress the Trusts ambitions
- 2.2. clearly defined Roles and Responsibilities at LGB level
- 2.3. high quality governance training programmes
- 2.4. an accurate and robust self-evaluation process across all aspects of the Trust
- 2.5. effective Risk Management
- 2.6. regular and robust Policy and procedure review and management
- 2.7. successful Finance management and accurate audit control systems
- EET Directors and Norlington Governors operating as separate governance mechanisms with clearly defined
  roles set out for the LGB. 2 new Directors have been recruited alongside 4 new LGB governors. Five
  members of the LGB at Norlington have completed an intensive governance-training programme to ensure
  they are able to be effective.
- The Trust continues to operate an effective self-evaluation process with external assessments and appropriate training for senior staff.
- The Trust Board have undertaken skills gap analysis to determine where future Director recruitment should focus.
- The Trust Board have ratified a set of Terms of Reference to include; Finance, Audit, HR and Standards and Performance.
- The Scheme of Delegation has been reviewed and updated to include changes to Charity Law and subsequent and updated forms relating to these changes.
- 3. To provide high quality and value for money Trust Services that support all Academies in their pursuit of excellence.

Building The Exceptional Education Trust Academy Services Division (ASD) that provides value for money services to all Trust Academies. To the preparation of key areas including;

- 3.1. Human Resources
- 3.2. Health and Safety Oversite
- 3.3. ICT
- 3.4. Pension/Payroll
- 3.5. Premises and resources
- 3.6. Student Services (EWO, Counselling etc)

(A company limited by guarantee)

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

4. To establish school Improvement systems and build the structures that lead to sustainable and successful schools.

Ensuring outstanding performance across every Academy within the Trust through the;

- 4.1. development of EEA as School Improvement organisation
- 4.2. capture and articulation of a robust and effective school improvement approach and intervention mechanisms
- 4.3. creation of sustainable schools (school enlargement)
- 4.4. identification and development of leaders
- EEA has developed to now include 5 key training programmes (including 3 where the IP is held by EEA) as well as the school to school support mechanisms.
- 10 staff of Norlington have been trained to deliver these programmes with K Hughes oversee all Quality assurance.
- EEA to generate income for Academy.

## 5. The Trust to expand to at least five Academies within 5 years

- 5.1. Securing and development of Primary School improvement expertise.
- 5.2. The development of effective Due Diligence processes to ensure smooth incorporation of new Schools within the Trust. There to include;
  - Governance
  - Financial
  - HR & Personnel
  - Leadership and Management
  - Educational
  - Building / resources
  - Liabilities
- EET has been recognised by the DFE/RSC as an Academy Sponsor able to accept schools facing challenging circumstances.
- Due diligence processes have been developed and are ready to be implemented as required.
- Norlington has expanded in size to a P.A.N. of 150 for the 2020/21 academic year. The school is now operating at a 98% capacity with waiting lists in various year groups,
- A £5million building project has started (completion March 2021) to accommodate expansion and improve facilities for all students. This includes sports, catering, ICT and classroom facilities.
- EET is currently exploring merger options with another local trust. This will realise both financial savings and increase operation effectiveness.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

#### STRATEGIC REPORT

### **Key Performance Indicators**

Most of the Academy income is obtained from the Education Funding Agency (EFA) in the form of the General Annual Grant (GAG), the use of which is restricted for education purposes. The grants received from the EFA and other government bodies during the period and the associated expenditure are shown as restricted funds in the statement of financial activities.

During the year the Academy confirmed to provide education places to 653 students in 2019/20. The school was fully staffed with teachers for the start of 2019/20 academic year despite difficulties in London with recruitment.

As a result of strict financial management and the identification of further recurrent savings the Academy managed to submit budget for 2020/21 with a small surplus projecting at £20,104

Student recruitment is strong with a waiting list for year 7 intake despite increasing the school roll. 6<sup>th</sup> Form recruitment is predicted to increased due to strenuous efforts through marketing and recruitment form the Head of 6<sup>th</sup> Form. The student income will greatly contribute towards the income required to deliver the excellent education provided at all levels of the Academy.

COVID-19 has impacted on the Academy significantly considering the school was open for Key Worker pupils. All Government guidance was considered, understood and implemented. Many internal controls were implemented such as signage for social distancing, communicating with pupils the need to wash hands, different cleaning techniques and ensuring that cleaners knew what areas had been used so they could be deep cleaned. Following the gradual return to school in June a more detailed risk assessment was undertaken, due to the detailed nature and broad ranging impact of this the Academy had this eternally validated by a Risk Management company which took liability. This helped ensure that all areas had been detailed and also gave staff assurance that procedures were safe secure and the senior management team had considered their safety

COVID-19 has had significant impact of the staff and pupils such as measures for social distancing, sanitising hands frequently. Information has been communicated to staff frequently in the form of meetings, briefings, emails and the risk assessment is updated and circulated on a weekly basis.

## **Going Concern**

After making appropriate enquiries, the board of Trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

During the financial year 2019/20 the Academy Trust significant staffing and pupil related budgetary issues placed significant strain on the Trust finances.

COVID-19 did not have a material detrimental effect on the Trust finances as no income generating activities are in operation which had to close. No staff were Furloughed during this time and all staff were paid as normal. The Finance team reviewed the contracts the Academy Trust had entered into and all contractors were paid in line with the Government Procurement Notice. As full services were received, this ensured that no staff employed via the contracts were furloughed. Savings were made due to the decrease use such as waste. Examples of this

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

were Key Worker pupils and a small amount of staff were in school requiring less waste collection, utility bills are lower as all ICT suites were isolated and less draw upon utilities for this and kitchen use.

Due to the sustained outstanding academic success of the Academy more families with statemented pupils are on roll. The Academy has a disproportionate number of students requiring support than other schools in the Local Authority and does not attract any additional funding over and above the pupil allocation. These students are the most vulnerable within the school and all require 1:1 Teaching Assistant support in order to thrive and academically succeed.

The Academy is also undergoing a 1FE expansion to the school site which will accommodate 150 additional students. The Academy will be able level economies of scale from this increase. The Academy Trust is continuing to explore additional sources of income through its training activities where school to school frameworks are used for school improvement

#### **FINANCIAL REVIEW**

## **Reserves Policy**

The Academy aims to maintain a level of reserves sufficient to provide a buffer against future funding uncertainties and to provide a fund to pay for future fixed asset replenishment.

The reserves as at 31 August 2020 amounted to £12,189,655 of which £(1,987,255) comprised primarily restricted funds. The Academy's free reserves amounted to £(3,514).

The Academy had a pension scheme liability of £2,005,000 as at 31 August 2020. The liability is included in restricted reserves as the Academy will have to meet any long-term liability out of restricted reserves. A liability for this amount does not crystallise in the short term.

### **Reserves Policy**

At 31 August 2020 the total funds comprised:

Unrestricted £(3,514)
Restricted: Fixed asset funds
Pension reserve
Other £14,180,424
£(2,005,000)
£17,745
£12,189,655

## **Investment Policy**

The Trustees policy with regard to investments is of that set out in the Academies Handbook, the Trust Articles of Association and Financial Regulations. The Trustees follow the Charity Commission's guidance: <a href="CC14">CC14</a> Charities and investment matters: A guide for Trustees. The Trustees policy is to invest surplus funds in low risk short term bank deposits. ESFA's prior approval will be obtained for investment transactions which are novel, contentious and/or repercussive.

The Academy Trust has utilised Lloyds bank 24 hours overnight deposit account and 32 access account to maximise available funds in line with expected cashflow requirements.

### **Principal Risks and Uncertainties**

The Trustees have assessed the major risks to which the Academy is exposed, in particular those relating to teaching, provision of facilities and other operational areas of the Academy and its finances.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

Appropriate systems, policies, procedures and controls have been put in place so as to ensure that the various risks do not impact adversely on the Academy's operations. Appropriate insurances are in place in the form of the Risk Protection Arrangement (RPA) which is administered by the DfE.

A risk register has been prepared which sets out the principal risks facing the Academy and the controls that exist to mitigate their effect. The Trustees consider the principal risks and uncertainties facing the Academy are:

- The effect of changes to future funding methodologies and general reductions in educational budgets.
- The need to adapt to frequent changes in the student grading and assessment structure.
- COVID-19 and the impact on educational performance due to the fluid nature of the virus

The Academy has instigated the following control measures in order to minimise these risks as follows:

- The Academy produces and monitors budgets on a regular basis so that funding shortfalls can be anticipated and management action plan put in place to mitigate their effect.
- The Academy will attempt to maintain a level of reserves sufficient to cover unexpected and future funding deficits.
- The Academy will continue to monitor closely progress towards achieving its planned educational outcomes.
- The Academy continues to monitor curriculum changes, emphasise the growth in pupil achievement and
  obtain the best results for its pupils. Where there is such uncertainty over the future of grading and
  qualifications.
- The Senior Leadership team though the data tracking systems actively monitor student progress on a 6week cycle to identify patterns and trends for in-class intervention by the teaching staff.
- Risk Assessments will detail movement in trends so diminishing trends can be easily identified and action implemented. The suite if risk assessments also cover COVID-19 which is reviewed on a weekly basis

### **FUNDRAISING**

The Academy Trust does not use any external fundraisers. All fundraising undertaken during the year was monitored by the Trustees this would be in the form of funds for local charities which pupils have chosen and global events such as natural disasters.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

### **PLANS FOR FUTURE PERIODS**

- The Academy is well placed to continue to expand its student numbers roll which was increase from 120 to 132 in 2016/17. In 2019/20 there was a waiting list and a growth in sixth form numbers is anticipated.
- The Academy will continue to set challenging but realistic targets and with the introduction of Progress 8, we are confident that this performance measure will in time reflect favourably on the Academy. However, COVID-19 impacting on exams will impact on published figures.
- To grow the Academy Trust by convertor schools and sponsorship having been approved as Academy sponsor by DfE in July 2017.
- To appoint other Trustees using gaps identified by Skills Audit onto the board.
- The Academy Trust will continue to follow all of the Government guidelines and incorporate these into a risk assessment which is reviewed and circulated on a weekly basis to staff.
- The Academy Trust hopes to return to normal activities such as trips, more social events and opportunities for pupils to grow and achieve once Government guidance allows.
- The Academy will undertake a 1FE expansion. This will take the school roll from 132 to 162 from 2020/21.
   The expansion works which as underway and continued throughout the COVID-19 lockdown require significant restructuring of the school accommodation. This will consist of:
  - On land adjacent to the Academy site purchased by the Local Authority in 2014. Refurbishment
    of existing building to form a new sports hall. Creation of a MUGA for football and other sporting
    activities. Additional social space which is directly linked to the main school site.
  - The existing sports refurbished and a mezzanine floor installed into 7 classroom teaching block with LCD screens in each of the teaching rooms, LRC, staff.
  - Two arches have been leased from The Arch Company and will be turned into specialised weights and music practice rooms.
  - Significant alterations to the dining room, serving counter to enable more streamlined flow of meals and additional dining space.
  - Additional changing room with WC and showers.

The school roll has been increased from 120 to 132 from 2017/18 and thereafter. The Academy is undergoing a 1FE expansion which commenced in February 2020 and will be completed approximately March 2021, the assets will be recognised upon completion of the 1FE expansion. The programme of works is funded by the Local Authority Growth Fund is approximately £5m of capital works which consist of:

- Development of land adjacent to the school to form a new larger sports hall, multi-use games area and additional social space
- Conversion of two arches into weights gym and multi-use area
- Kitchen works to create larger dining space
- Additional toilets, changing room
- Alteration of existing gym into new LRC and 6 general teaching rooms

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

## **AUDITOR**

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Trustees' report, incorporating a strategic report, was approved by order of the Board of Trustees, as the Company Directors, on 14<sup>th</sup> December 2020 and signed on the Board's behalf by:

Dr Stephen Pierpoint

Or Stephen Pierpoint Chair of Trustees

## GOVERNANCE STATEMENT FOR THE YEAR ENDED 31 AUGUST 2020

### **SCOPE OF RESPONSIBILITY**

As Trustees we acknowledge we have overall responsibility for ensuring that The Exceptional Education Trust Academy has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As Trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The Board of Trustees has delegated the day-to-day responsibility to the Principal as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Exceptional Education Trust and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

### **GOVERNANCE**

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The **Board of Trustees** has formally met **5** times during the year. Due to COVID-19 a proportion of the meetings were virtual to follow Government guidelines for social distancing and National Lockdown. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible	
Dr Stephen Pierpoint (Chairman)	5	5	
Juan Hernandez	5	5	
Chris Sheen	2	5	
Dr Andrew Stone	3	5	
Gwyneth Hamand	4	5	
Graham Smith	3	5	

The Academy Board has continually reviewed their performance in light of the Academy Trust growing to ensure that sufficient skills, experience and governance structure is in place.

- A programme of training has been procured and Trustees undertaken this training.
- Skills gap analysis has been undertaken and have been identified that Directors should be recruited with legal, PR and building experience.
- A review of policies is being undertaken with a view to ensure all necessary policies are identified and structures documented in Scheme of Delegation.
- Internal controls in form of Financial Scheme of Delegation which are documented in Financial Regulations and Procedures.
- Terms of Reference have been created with clearly defined roles and responsibilities laid with a clear
  focus on holding the Academy to account for academic standards, the efficient use of resources and
  ensuring that statutory duties are met. Terms of Reference have created and ratified for; Audit, Finance
  Committee, Human Resources and Standards and Performance. These are available for when the
  Academy trust grows.
- Trustees use the services of external auditors for validation of judgements where necessary.
- There is a clear and effective policy review cycle in place identifying policies for ratification and development on a RAG rated basis.
- An additional two Directors have been recruited to strengthen the Board following resignations.

## GOVERNANCE STATEMENT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

During the financial year the Full Board met 5 times to consider all issues including finances, trust expansion, audit reports, premises improvements, risk management etc. The Board has opted to consolidate all matter relating to finance and audit into full board meetings. This will be revisited as the Trust grows. The Chair Dr Stephen Pierpoint has significant financial expertise and greatly contributes to discussion about probity and compliance in relation to Academy Financial Handbook. This skill set is essential as his background is in finance. The Vice Chair Mr Chris Sheen has a background in asset management which also provides and supports discussions around the Academy buildings and expenditure relating to this.

#### **REVIEW OF VALUE FOR MONEY**

As Accounting Officer, the Principal has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the Academy Trust has delivered improved value for money during the year by:

As Accounting Officer, the Principal has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received. The accounting officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the Academy Trust has delivered improved value for money during the year by:

- Efficiency- systems and practices are in place to increase the efficient running of the organisation.
- Financial Controls financial controls in place ensuring that there are strong internal spending controls, continuous financial monitoring, financial reporting and challenges of proposed spending.
- Challenge processes, procedures and practices are challenged to investigate if we still need to
  do something that we did in the past. Is there a more economical way of achieving each objective?
- Growth looking to grow the Academy Trust to enable greater economies of scale via mergers with other Multi Academy Trusts, exploring other maintained schools with same ethos to join and direct contact with DfE regarding sponsorship of other schools and Academies.
- Income Ensuring pupil results are maintained at an outstanding level in order to continue to be school of choice in local community. Development of frameworks for school improvement which generate income

### THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Exceptional Education Trust for the period 1st September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements.

## GOVERNANCE STATEMENT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

### **CAPACITY TO HANDLE RISK**

The Board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period 1st September 2019 to 31 August 2020 to and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

#### THE RISK AND CONTROL FRAMEWORK

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- delegation of authority and segregation of duties
- identification and management of risks

The Board of Trustees has considered the need for a specific internal audit function and has decided:

• to appoint the internal auditing function to Strictly Education

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems. In particular the checks carried out in the current period included:

- testing of payroll systems
- testing of purchase systems
- testing of control account/ bank reconciliations
- testing of accounting system for quality assurance and identification of error

The Academy Trust has also appointed Strictly Education to assist with accounting technicalities and internal controls. Strictly Education will assist the Financial Controller and the Director of Finance on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities in terms of accounting requirements regulations. The Director of Finance will update the Trustee board of any internal control issues which has arisen by either internal or external auditors.

# GOVERNANCE STATEMENT (continued) FOR THE YEAR ENDED 31 AUGUST 2020

## THE RISK AND CONTROL FRAMEWORK

## **REVIEW OF EFFECTIVENESS**

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor/reviewer
- the work of the external auditor
- · the financial management and governance self-assessment process

The work of the executive managers within the Academy Trust who have responsibility for the Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Board of Trustees and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 14th December 2020 and signed on its behalf by:

38 Plent

**Dr Stephen Pierpoint**Chair of Trustees

Juan Hernandez
Accounting Officer

(A Company Limited by Guarantee)

## STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of The Exceptional Education Trust I have considered my responsibility to notify the Trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Trust, under the funding agreement in place between the Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the Trust Board of Trustees are able to identify any material irregular or improper use of all funds by the Trust, or material non-compliance with the terms and conditions of funding under the Trust's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.

Juan Hernandez
Accounting Officer

Date: 14 December 2020

(A Company Limited by Guarantee)

# STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on 14 December 2020 and signed on its behalf by:

Blest

**Dr Stephen Pierpoint**Chair of Trustees

(A Company Limited by Guarantee)

# INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF THE EXCEPTIONAL EDUCATION TRUST

### **Opinion**

We have audited the financial statements of The Exceptional Education Trust (the 'Trust') for the year ended 31 August 2020 which comprise the Statement of Financial Activities incorporating Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Trust's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

## **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may
  cast significant doubt about the Trust's ability to continue to adopt the going concern basis of accounting
  for a period of at least twelve months from the date when the financial statements are authorised for
  issue.

(A Company Limited by Guarantee)

# INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF THE EXCEPTIONAL EDUCATION TRUST (CONTINUED)

#### Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Other information includes the Reference and Administrative details, Trustees Report, incorporating the Strategic Report and the Directors Report, the Governance Statement, the Statement on Regularity, Propriety and Compliance and the Statement of Trustees Responsibilities. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report (incorporating the Strategic Report and the Directors' Report) for the financial year for which the financial statements are prepared is consistent with the financial statements...
- the Strategic Report and the Directors' Report have been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

(A Company Limited by Guarantee)

# INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF THE EXCEPTIONAL EDUCATION TRUST (CONTINUED)

### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the Directors of the Trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <a href="https://www.frc.org.uk/auditorsresponsibilities">www.frc.org.uk/auditorsresponsibilities</a>. This description forms part of our Auditors' Report.

## Use of our report

This report is made solely to the Trust's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Trust's Members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and its Members for our audit work, for this report, or for the opinions we have formed.

Stuart McKay BSc FCA DChA (Senior Statutory Auditor)

for and on behalf of MHA MacIntyre Hudson

Chartered Accountants Statutory Auditors 6th Floor 2 London Wall Place Barbican London

London EC2Y 5A J

Date: 20/01/2021

(A Company Limited by Guarantee)

# INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE EXCEPTIONAL EDUCATION TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter dated 28 October 2020 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Exceptional Education Trust during the year 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Exceptional Education Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to The Exceptional Education Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Exceptional Education Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

# Respective responsibilities of The Exceptional Education Trust's Accounting Officer and the Reporting Accountant

The Accounting Officer is responsible, under the requirements of The Exceptional Education Trust's funding agreement with the Secretary of State for Education dated 12 July 2016 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

(A Company Limited by Guarantee)

# INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE EXCEPTIONAL EDUCATION TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

#### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Trust's income and expenditure.

The work undertaken to draw our conclusions includes:

- reviewing the Minutes of the Governing Body and other evidence made available to us, relevant to our consideration of regularity;
- a review of the objectives and activities of the Trust, with reference to the income streams and other information available to us as auditors;
- testing of a sample of payroll payments to staff;
- testing of a sample of payments to suppliers and other third parties;
- · consideration of governance issues; and
- evaluating the internal control procedures and reporting lines, and testing as appropriate and making appropriate enquiries of the Accounting Officer.

### Conclusion

In the course of our work, nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Reporting Accountant

### **MHA MacIntyre Hudson**

MHA MACINTYRE HUDSON

Chartered Accountants Statutory Auditors 6th Floor 2 London Wall Place Barbican London EC2Y 5AU

Date: 20/01/2021

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2020

	Note	Unrestricted funds 2020 £	Restricted general funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:						
Donations and capital grants	4	-	2,661	24,976	27,637	56,037
Charitable activities	5	-	4,927,827	-	4,927,827	4,397,731
Other trading activities	6	33,586	6,258	-	39,844	54,719
Investments	7	824	-	-	824	6,218
Other income	8	13,750	-	-	13,750	-
Total income Expenditure on:		48,160	4,936,746	24,976	5,009,882	4,514,705
Raising funds		10,250	_	-	10,250	18,380
Charitable activities	10	-	5,019,710	233,464	5,253,174	4,888,337
Total expenditure	9	10,250	5,019,710	233,464	5,263,424	4,906,717
Net (expenditure) / income		37,910	(82,964)	(208,488)	(253,542)	(392,012)
Transfers between funds	22	-	(11,291)	11,291		-
Net movement in funds before other						
recognised gains / (losses)		37,910	(94,255)	(197,197)	(253,542)	(392,012)
Other recognised gains / (losses):						
Actuarial losses on defined benefit	00		(0 <b>0</b> 0 000)		(0.00.005)	(450.000)
pension schemes	29	-	(358,000)	-	(358,000)	(458,000)
Net movement in funds		37,910	(452,255)	(197,197)	(611,542)	(850,012)

(A Company Limited by Guarantee)

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Restricted fixed asset funds 2020	Total funds 2020 £	Total funds 2019 £
Reconciliation of funds:						
Total funds brought forward		(41,424)	(1,535,000)	14,377,621	12,801,197	13,651,209
Net movement in funds	3	37,910	(452,255)	(197,197)	(611,542)	(850,012)
Total funds carried forward		(3,514)	(1,987,255)	14,180,424	12,189,655	12,801,197

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 30 to 62 form part of these financial statements.

(A Company Limited by Guarantee) REGISTERED NUMBER: 10014175

# BALANCE SHEET AS AT 31 AUGUST 2020

	Nata	2020	2020	2019	2019
Fixed assets	Note	£	£	£	£
Tangible assets	17		14,285,336		14,447,216
			44.005.000		44.447.040
Current assets			14,285,336		14,447,216
Stocks	18	23,130		10,433	
Debtors	19	367,270		210,237	
Cash at bank and in hand	27	55,038		231,995	
		445,438		452,665	
Creditors: amounts falling due within one	00	(400.000)		(504.400)	
year	20	(469,808)		(531,108)	
Net current liabilities			(24,370)		(78,443)
Total assets less current liabilities			14,260,966		14,368,773
Creditors: amounts falling due after more than one year	21		(66,311)		(32,576)
Net assets excluding pension liability			14,194,655		14,336,197
Defined benefit pension scheme liability	29		(2,005,000)		(1,535,000)
Total net assets			12,189,655		12,801,197
Funds of the Academy					
Restricted funds:					
Restricted fixed asset funds	22	14,180,424		14,377,621	
Restricted general funds	22	17,745		-	
Restricted funds excluding pension liability	22	14,198,169		14,377,621	
Restricted general funds - pension reserve	22	(2,005,000)		(1,535,000)	
Total restricted funds	22		12,193,169		12,842,621
Unrestricted funds	22		(3,514)		(41,424)
Total funds			12,189,655		12,801,197

(A Company Limited by Guarantee) REGISTERED NUMBER: 10014175

## BALANCE SHEET (CONTINUED) AS AT 31 AUGUST 2020

The financial statements on pages 25 to 62 were approved by the Trustees, and authorised for issue on 14 December 2020 and are signed on their behalf, by:

Dr Stephen Pierpoint

Chair of Trustees

The notes on pages 30 to 62 form part of these financial statements.

(A Company Limited by Guarantee)

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2020

Cash flows from operating activities	Note	2020 £	2019 £
Net cash used in operating activities	24	(134,728)	(1,069,746)
Cash flows from investing activities	26	(45,784)	(809,241)
Cash flows from financing activities	25	3,555	-
Change in cash and cash equivalents in the year		(176,957)	(1,878,987)
Cash and cash equivalents at the beginning of the year		231,995	2,110,982
Cash and cash equivalents at the end of the year	27, 28	55,038	231,995

The notes on pages 30 to 62 form part of these financial statements

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 1. General information

The Exceptional Education Trust is a company limited by guarantee, incorporated in England and Wales.

The address of the registered office and principal place of operation are detailed on page 1.

The nature of the Trust's operation and principal activity are detailed in the Trustees' Report.

## 2. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

### 2.1 Basis of preparation of financial statements

The financial statements of the Trust, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

The Exceptional Education Trust meets the definition of a public benefit entity under FRS 102. The financial statements are prepared in sterling which is the functional currency of the Trust and rounded to the nearest pound.

## 2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Trust to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

### 2.3 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

Investment income, gains and losses are allocated to the appropriate fund.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 2. Accounting policies (continued)

### 2.4 Income

All incoming resources are recognised when the Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

## • Sponsorship income

Sponsorship income provided to the Trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable where receipt is probable and it can be measured reliably.

## Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### Other income

Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the Trust has provided the goods or services.

### 2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

### Expenditure on raising funds

This includes all expenditure incurred by the Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 2. Accounting policies (continued)

## 2.5 Expenditure (continued)

#### Charitable activities

These are costs incurred on the Trust's educational operations, including support costs and costs relating to the governance of the Trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

### 2.6 Tangible fixed assets

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted or restricted general funds, a transfer is made to the restricted fixed asset fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of these assets, less their estimated residual value, expected useful life, as follows:

Depreciation is provided on the following bases:

Leasehold property - 0.8 - 10% straight line
Furniture and fittings - 20% straight line
Plant and equipment - 20 - 25% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

## 2.7 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

#### 2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 2. Accounting policies (continued)

### 2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## 2.10 Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

### 2.11 Provisions

Provisions are recognised when the Trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

#### 2.12 Financial instruments

The Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Trust and their measurement bases are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in Note 19. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in Notes 20 and 21. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

## 2.13 Taxation

The Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 2. Accounting policies (continued)

### 2.14 Pensions

The Trust operates two defined benefit pension schemes. Retirement benefits to employees of the Trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS").

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to net income / (expenditure) are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

# 2.15 Agency arrangements

The Trust acts as an agent in distributing 16-19 Bursary Funds from the ESFA payments received from the ESFA and subsequent disbursements to students are excluded from the Statement of Financial Activities as the Trust does not have control over the charitable application of the funds. The Trust can use up to 5% of the allocation towards its own administration costs and this is recognised in the Statement of Financial Activities. Where funds have not been fully applied in the accounting period then an amount will be included as amounts due to the ESFA.

(A Company Limited by Guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 3. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in Note 29, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 4. Income from donations and capital grants

	Restricted general funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £
Donations	2,661	-	2,661
Capital grants	-	24,976	24,976
Total 2020	2,661	24,976	27,637
	Restricted general funds	Restricted fixed asset funds	Total funds
	2019	2019	2019
Donations	£ 22,465	£	£ 22,465
Capital grants	-	33,572	33,572
Total 2019	22,465	33,572	56,037

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 5. Charitable Activities - Funding for the Trust's educational operations

	Restricted general funds 2020 £	Total funds 2020 £
DfE/ESFA grants		
General Annual Grant (GAG)	4,056,384	4,056,384
Pupil Premium	198,055	198,055
Other DfE / ESFA revenue grants	230,257	230,257
Other government grants	4,484,696	4,484,696
Local Authority - SEN	136,985	136,985
Local Authority grants	276,945	276,945
Other funding	413,930	413,930
Trip income	29,201	29,201
Total 2020	4,927,827	4,927,827

There are no unfulfilled conditions or other contingencies attached to the government grants above.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 5. Charitable Activities - Funding for the Trust's educational operations (continued)

	Restricted general funds 2019 £	Total funds 2019 £
DfE/ESFA grants	0.005.004	0.005.004
General Annual Grant (GAG)	3,895,224	3,895,224
Pupil Premium	207,045	207,045
Other DfE / ESFA revenue grants	53,618	53,618
Other government grants	4,155,887	4,155,887
Local Authority - SEN	115,219	115,219
Local Authority grants	92,972	92,972
Other funding	208,191	208,191
Trip income	33,653	33,653
Total 2019	4,397,731	4,397,731

## (A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 6. Income from other trading activities

	Unrestricted funds 2020 £	Restricted general funds 2020 £	Total funds 2020 £
Lettings income	420	-	420
Catering	695	-	695
Consultancy	-	6,258	6,258
Uniform sales	4,252	-	4,252
Other income	26,959	-	26,959
Music income	1,260	-	1,260
Total 2020	33,586	6,258	39,844
	Unrestricted funds 2019 £	Restricted general funds 2019 £	Total funds 2019 £
Lettings income	790	-	790
Catering	1,517	_	1,517
Consultancy	, -	7,708	7,708
Uniform sales	10,466	-	10,466
Other income	31,238	-	31,238
Music income	3,000	-	3,000
Total 2019	47,011	7,708	54,719

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

7. Investment inc	ome
-------------------	-----

	Unrestricted funds 2020 £	Total funds 2020 £
Bank interest receivable	<u>824</u>	824
	Unrestricted funds 2019 £	Total funds 2019 £
Bank interest receivable	6,218	6,218

### 8. Other income

	Unrestricted	Total	Total
	funds	funds	funds
	2020	2020	2019
	£	£	£
Other income	13,750	13,750	

# THE EXCEPTIONAL EDUCATION TRUST (A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 9. Total expenditure

	Staff costs 2020 £	Premises costs 2020 £	Other costs 2020 £	Total 2020 £
Expenditure on raising funds:				
Direct costs	-	-	10,250	10,250
Educational operations:				
Direct costs	3,371,960	-	245,524	3,617,484
Support costs	907,130	144,648	583,912	1,635,690
Total 2020	4,279,090	144,648	839,686	5,263,424
	Staff costs 2019 £	Premises costs 2019 £	Other costs 2019 £	Total 2019 £
Expenditure on raising funds:				
Direct costs	-	_	18,380	18,380
Educational operations:				
Direct costs	3,007,415	-	289,439	3,296,854
Support costs	885,414	145,850	560,219	1,591,483
Total 2019	3,892,829	145,850	868,038	4,906,717

In 2019 all Expenditure on raising funds were from Unrestricted funds.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 10. Analysis of expenditure on charitable activities - by fund

			Restricted funds 2020 £	Total funds 2020 £
	Educational operations		5,253,174	5,253,174
		Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
	Educational operations	151,444	4,736,893	4,888,337
11.	Analysis of expenditure by charitable activities - by type			
		Activities undertaken directly 2020	Support costs 2020 £	Total funds 2020 £
	Educational operations	3,617,484	1,635,690	5,253,174
		Activities undertaken directly 2019	Support costs 2019 £	Total funds 2019 £
	Educational operations	3,296,854	1,591,483	4,888,337

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 11. Analysis of expenditure by charitable activities - by type (continued)

## Analysis of support costs

Total funds 2020 £	Total funds 2019 £
Defined benefit pension scheme finance cost 30,000	32,000
Support staff costs 877,130 8	353,414
Depreciation 233,464 2	206,989
Technology costs 58,600	59,006
Premises costs 144,648 1	145,850
Other costs 239,941 2	240,620
Governance costs 43,609	52,993
Legal costs 8,298	611
Total 2020 1,635,690 1,5	591,483
12. Governance costs	
2020 £	2019 £
Legal and professional fees 21,478	13,059
Trustees' expenses and training 5,206	8,781
Auditors' remuneration - Audit of the Financial Statements 8,950	22,096
Auditors' remuneration - Other services 6,725	9,057
Auditors' remuneration - Under accrual of prior year audit fees 1,250	-
43,609	52,993

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 13. Net income/(expenditure)

Net income/(expenditure) for the year includes:

2020 £	2019 £
8,453	2,113
233,464	206,989
8,950	22,096
6,725	9,057
1,250	-
	£ 8,453 233,464 8,950 6,725

No central services were provided by the Trust in the year, and no central charges arose as Norlington School and 6th Form remains the only Academy in the Multi Academy Trust as 31 August 2020.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 14. Staff

#### a. Staff costs

Staff costs during the year were as follows:

	2020 £	2019 £
Wages and salaries	3,216,341	2,958,559
Social security costs	312,110	279,534
Pension costs	693,018	506,510
	4,221,469	3,744,603
Agency staff costs	27,621	116,226
Defined benefit pension scheme finance cost	30,000	32,000
	4,279,090	3,892,829

### b. Staff numbers

The average number of persons employed by the Trust during the year was as follows:

2020 No.	2019 No.
45	45
45	41
9	7
99	93
	No. 45 45 9

### c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020 No.	2019 No.
In the band £60,001 - £70,000	4	3
In the band £110,001 - £120,000	1	1

(A Company Limited by Guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 14. Staff (continued)

#### c. Higher paid staff (continued)

The above employees participated in both the Teachers' Pension Scheme and Local Government Pension Scheme. During the year ended 31 August 2020 pension contributions for these staff members amounted to £74,625 (2019 - £45,720).

#### d. Key management personnel

The Key Management Personnel of the Trust comprise the Trustees and the Senior Management Team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by Key Management Personnel for their services to the Trust was £815,824 (2019 - £692,937).

#### 15. Trustees' remuneration and expenses

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Trust. The principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment. The value of Trustees' remuneration and other benefits was as follows:

		2020	2019
		£	£
Juan Hernandez, Principal and Accounting	Remuneration	110,000 -	115,000 -
Officer		115,000	120,000
	Pension contributions paid	25,000 -	15,000 -
		30,000	20,000

During the year ended 31 August 2020, expenses totalling £314 were reimbursed or paid directly to 1 Trustee (2019 - £766 to 1 Trustee) for accommodation and travel costs.

#### 16. Trustees' and Officers' insurance

The Trust has opted into the Department of Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK Government funds cover losses that arise. This scheme protects Trustees and Officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business, and provides up to £10,000,000. It is not possible to quantify the Trustees and Officers indemnity element from the overall cost of the RPA scheme.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 17. Tangible fixed assets

	Leasehold property £	Furniture and fittings £	Plant and equipment £	Total £
Cost or valuation				
At 1 September 2019	14,585,654	185,259	240,252	15,011,165
Additions	5,809	16,470	49,305	71,584
At 31 August 2020	14,591,463	201,729	289,557	15,082,749
Depreciation				
At 1 September 2019	289,201	95,181	179,567	563,949
Charge for the year	123,729	40,346	69,389	233,464
At 31 August 2020	412,930	135,527	248,956	797,413
Net book value				
At 31 August 2020	14,178,533	66,202	40,601	14,285,336
At 31 August 2019	14,296,453	90,078	60,685	14,447,216

The long-term leasehold property was professionally valued on 5 February 2013 by D Payling of London Borough of Waltham Forest, a RICS Registered Valuer using the depreciated replacement cost method. The Trustees consider that the valuation remains appropriate for the purposes of these financial statements.

### 18. Stocks

	2020	2019
	£	£
Finished goods and goods for resale	23,130	10,433

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

19.	Debtors		
		2020 £	2019 £
	Due within one year	-	_
	Trade debtors	2,511	6,888
	Other debtors	75,533	75,625
	Prepayments and accrued income	289,226	127,724
		367,270	210,237
20.	Creditors: Amounts falling due within one year		
		2020 £	2019 £
	Other loans	38,601	68,781
	Trade creditors	217,935	209,240
	Other taxation and social security	81,331	74,765
	Other creditors	63,820	55,889
	Accruals and deferred income	68,121	122,433
		469,808	531,108
		2020	2019
	Deferred income	£	£
	Deferred income at 1 September	13,602	19,221
	Resources deferred during the year	11,880	13,602
	Amounts released from previous years	(13,602)	(19,221)
	Deferred income at 31 August	11,880	13,602

At the Balance Sheet date the Trust was holding received in advance for;

- Rates for the 2020-21 academic year; and
- School trips taking place in the 2020-21 academic year

(A Company Limited by Guarantee)

Other loans

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 21. Creditors: Amounts falling due after more than one year

2020 £	2019 £
66,311	32,576

On conversion a loan was received from London Borough of Waltham Forest for £204,173 to cover the deficit at the conversion date, this loan carries an interest rate of 4.81%. The current balance of this loan is £66,115 (2019 - £101,357). This loan is unsecured and repayable by installments.

In November 2017, the Trust received a SALIX loan of £12,070 for the Science Block Refurbishment. This loan is interest-free and is repayable in bi-annual installments. The loan is scheduled to be fully repaid by March 2027. The current balance of this loan is £10,561.

In September 2018, the Trust received a SALIX loan of £9,069 for the Roofing Replacement. This loan is interest-free and is repayable in bi-annual installments. The loan is scheduled to be fully repaid by March 2027. The current balance of this loan is £7,936.

In September 2018, the Trust received a SALIX loan of £23,200 for the Heating and Pipework Project. This loan is interest-free and is repayable in bi-annual installments. The loan is scheduled to be fully repaid by March 2027. The current balance of this loan is £20,300.

The interest paid on the above loans in the year was £2,586 (2019: £NIL).

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

22. St	tatement o	f funds
--------	------------	---------

Unrestricted funds	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2020 £
General funds	(41,424)	48,160	(10,250)	<u> </u>	-	(3,514)
Restricted general funds						
General Annual Grant (GAG) Pupil Premium	-	4,056,384 198,055	(4,027,348) (198,055)	(11,291)	-	17,745
Other DfE / ESFA revenue grants	-	230,257	(230,257)	- -	-	- -
Local Authority revenue grants	-	136,985	(136,985)	-	-	-
Other Government revenue grants	-	276,945	(276,945)	-	-	-
Other Educational income	-	29,201	(29,201)	-	-	-
Other activities	-	8,919	(8,919)	-	-	-
Pension reserve	(1,535,000)	-	(112,000)	-	(358,000)	(2,005,000)
	(1,535,000)	4,936,746	(5,019,710)	(11,291)	(358,000)	(1,987,255)
Restricted fixed asset funds						
NBV of fixed assets	14,447,216	-	(233,464)	71,584	-	14,285,336
DfE / ESFA capital grants	31,762	24,976	-	(56,738)	-	-
Loans inherited on conversion	(101,357)	-	-	35,242	-	(66,115)
Salix loans	-	-	-	(38,797)	-	(38,797)
	14,377,621	24,976	(233,464)	11,291	-	14,180,424
Total Restricted funds	12,842,621	4,961,722	(5,253,174)	<u>-</u>	(358,000)	12,193,169
Total funds	12,801,197	5,009,882	(5,263,424)	<u>-</u>	(358,000)	12,189,655

(A Company Limited by Guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 22. Statement of funds (continued)

The specific purposes for which the funds are to be applied are as follows:

The Unrestricted General Fund has been created to recognise the income and expenditure in respect of activities undertaken by the Trust. The deficit in unrestricted reserves arose as a result of loan payments made to pay off a loan that was inherited on conversion, and for capital additions in 2018/19. The Academy Trust are strictly monitoring the budget for the year to ensure that the deficit will be cleared in the next academic year.

The General Annual Grant (GAG) represents the core funding for the educational activities of the school that has been provided to the Trust via the Education and Skills Funding Agency (ESFA) by the Department for Education (DfE). The GAG fund has been set up because the GAG must be used for the normal educational running costs of the Trust. During the year a transfer of £14,846 was made to the NBV of fixed assets fund to reflect capital additions bought using Restricted GAG funds. In addition a transfer of £35,242 was made into the Restricted GAG fund from the Loans inherited on conversion fund to show the repayment of the loans and £38,797 was transferred into this fund to recognise the Salix loans.

The Pupil Premium fund has been established to recognise the restricted funding from the Education and Skills Funding Agency to raise the attainment of disadvantaged pupils and close the gap between them and their peers.

The Pension reserve fund represents the pension deficit inherited from the Local Authority upon conversion to Academy status, and through which all the pension scheme movements are recognised. The fund is in deficit, but given the nature of the liability this is not payable immediately. Plans are in place to meet the deficit.

The NBV of owned Fixed Assets fund has been set up to recognise the tangible assets held by the Trust and is equivalent to the net book value of tangible fixed assets. Depreciation of tangible fixed assets is allocated to this fund. During the year, a transfer of £56,738 was made from the DfE/ESFA Capital grants fund for capital purchases made using these funds.

The Local Authority revenue grants fund has been set up to recognise the income received from London Borough of Waltham Forest as a contribution towards the cost of the Trust's revenue expenditure. Funding received for Special Educational Needs is also recognised within Local Authority Grants. These funds are to assist with the costs incurred providing disadvantaged students with the additional educational resources that they require.

The DfE/ESFA Capital grants fund has been created to recognise capital grants received for the purpose of the acquisition of tangible fixed assets. As tangible fixed assets are purchased, a transfer is made to the NBV of owned Fixed Assets fund. Capital grants received and receivable but not yet spent on fixed assets are held as current assets in the restricted fixed asset fund.

The Other DfE/ESFA Grants fund has been created to recognise the restricted funding received from the DfE/ESFA which fall outside the scope of core funding.

The Other Government Grants fund has been set up to recognise the restricted funding received from all other Government bodies which fall outside the scope of core funding.

(A Company Limited by Guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 22. Statement of funds (continued)

The Loans inherited on conversion and Salix Loan funds have been established to recognize the loans inherited by the Trust on conversion and the Salix loans received by the Trust. They are equivalent to the total of short term and long term loans recorded within Creditors: amounts falling due with one year and Creditors: amounts falling due after more than one year. As repayments of the loans are made, the deficit is reduced.

The Other activities fund has been established to recognise all other restricted funding that cannot be classified above but fall outside the scope of its core activities.

Under the funding agreement with the Secretary of State, the Trust was not subject to a limit on the amount of GAG it could carry forward at 31 August 2020.

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 22. Statement of funds (continued)

Comparative information in respect of the preceding year is as follows:

	Balance at 1 September 2018 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2019 £
Unrestricted funds						
General funds	144,373	53,229	(169,824)	(69,202)	<u>-</u> .	(41,424)
Restricted general funds						
General Annual Grant (GAG)	_	3,895,224	(3,895,224)	_	_	_
Pupil Premium	-	207,045	(207,045)	-	-	-
Other DfE / ESFA revenue grants	_	53,618	(53,618)	_	_	_
Local Authority revenue grants	-	115,219	(115,219)	-	-	-
Other Government revenue grants	-	92,972	(92,972)	-	-	-
Other Educational income	-	33,653	(33,653)	-	-	-
Other activities	-	30,173	(30,173)	-	-	-
Pension reserve	(975,000)	-	(102,000)	-	(458,000)	(1,535,000)
	(975,000)	4,427,904	(4,529,904)	-	(458,000)	(1,535,000)
Restricted fixed asset funds						
NBV of fixed assets	13,805,174	-	(206,989)	849,031	-	14,447,216
DfE / ESFA capital grants	828,905	33,572	-	(830,715)	-	31,762
Loans inherited on conversion	(152,243)	-	-	50,886	-	(101,357)
	14,481,836	33,572	(206,989)	69,202	-	14,377,621
Total Restricted funds	13,506,836	4,461,476	(4,736,893)	69,202	(458,000)	12,842,621
Total funds	13,651,209	4,514,705	(4,906,717)	-	(458,000)	12,801,197

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 23. Analysis of net assets between funds

### Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted general funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £
Tangible fixed assets	-	-	14,285,336	14,285,336
Current assets	427,693	17,745	-	445,438
Creditors due within one year	(431,207)	-	(38,601)	(469,808)
Creditors due in more than one year	-	-	(66,311)	(66,311)
Defined benefit pension scheme liability	-	(2,005,000)	-	(2,005,000)
Total	(3,514)	(1,987,255)	14,180,424	12,189,655
	· · · · · · · · · · · · · · · · · · ·			

### Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted general funds 2019 £	Restricted fixed asset funds 2019 £	Total funds 2019 £
Tangible fixed assets	-	-	14,447,216	14,447,216
Current assets	420,903	-	31,762	452,665
Creditors due within one year	(462,327)	-	(68,781)	(531,108)
Creditors due in more than one year	-	-	(32,576)	(32,576)
Defined benefit pension scheme liability	-	(1,535,000)	-	(1,535,000)
Total	(41,424)	(1,535,000)	14,377,621	12,801,197

(A Company Limited by Guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

	Reconciliation of net expenditure to net cash flow from operat	ng activition	es	
			2020 £	2019 £
	Net expenditure for the period (as per Statement of Financia Activities)	al	(253,542)	(392,012)
	Adjustments for:	-		
	Depreciation charges	17	233,464	206,989
	Capital grants from DfE and other capital income	4	(24,976)	(33,572)
	Investment income	7	(824)	(6,218)
	Defined benefit pension scheme cost less contributions payable	29	82,000	70,000
	Defined benefit pension scheme finance cost	29	30,000	32,000
	(Increase)/decrease in stocks	18	(12,697)	2,410
	(Increase)/decrease in debtors	19	(157,033)	293,308
	Increase/(decrease) in creditors	21,20	(31,120)	(1,242,651)
	Net cash used in operating activities	- -	(134,728)	(1,069,746)
25.	Cash flows from financing activities			
			2020 £	
	Repayments of borrowing		£	2019 £
	Repayments of borrowing Recognition of Salix loans			
		-	£ (40,784)	
26.	Recognition of Salix loans	-	£ (40,784) 44,339	
26.	Recognition of Salix loans  Net cash provided by financing activities	- =	£ (40,784) 44,339	2019
26.	Recognition of Salix loans  Net cash provided by financing activities	7	£ (40,784) 44,339 3,555	
26.	Recognition of Salix loans  Net cash provided by financing activities  Cash flows from investing activities	7 17	£ (40,784) 44,339 3,555	£ - - - 2019 £
26.	Recognition of Salix loans  Net cash provided by financing activities  Cash flows from investing activities  Investment income	-	£ (40,784) 44,339 3,555 2020 £ 824	2019 £ 6,218

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

27.	Analys	sis of	cash	and	cash	equivalents
-----	--------	--------	------	-----	------	-------------

	2020 £	2019 £
Cash at bank and in hand	55,038	231,995
Total cash and cash equivalents	55,038	231,995

## 28. Analysis of changes in net debt

	At 1 September 2019 £	Cash flows	At 31 August 2020 £
Cash at bank and in hand	231,995	(176,957)	55,038
Debt due within 1 year	(68,781)	30,180	(38,601)
Debt due after 1 year	(32,576)	(33,735)	(66,311)
	130,638	(180,512)	(49,874)

(A Company Limited by Guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 29. Pension commitments

The Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by London Borough of Waltham Forest Pension Fund. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### The Teachers' Pension Budgeting and Valuation Account

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

(A Company Limited by Guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 29. Pension commitments (continued)

The employer's pension costs paid to TPS in the year amounted to £391,094 (2019 - £261,414).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (https://www.teacherspensions.co.uk/news/employers/2019/04/teachers-pensions-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Trust has set out above the information available on the scheme.

#### **Local Government Pension Scheme**

The LGPS is a funded defined benefit pension scheme, with the assets held in separate Trustee-administered funds. The total contribution made for the year ended 31 August 2020 was £269,000 (2019 - £214,000), of which employer's contributions totalled £220,000 (2019 - £174,000) and employees' contributions totalled £ 49,000 (2019 - £40,000). The agreed contribution rates for future years are 28.1 per cent for employers and 5.5 to 12.5 per cent for employees.

As described in Note 2.14 the LGPS obligation relates to the employees of the Trust, who were the employees transferred as part of the conversion from the maintained school and new employees who were eligible to, and did, join the Scheme in the year. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and the Trust at the balance sheet date.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

#### Principal actuarial assumptions

2020	2019
%	%
3.80%	3.50%
2.40%	2.10%
1.80%	1.80%
2.30%	2.00%
	% 3.80% 2.40% 1.80%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 29. Pension commitments (continued)

	2020 Years	2019 Years
Retiring today		
Males	22.6	22.6
Females	25.1	25.7
Retiring in 20 years		
Males	24.2	24.8
Females	27.0	28.0
Sensitivity analysis		
	2020	2019
	£000	£000
Discount rate +0.1%	(58)	(60)
Discount rate -0.1%	59	60
Mortality assumption - 1 year increase	67	38
Mortality assumption - 1 year decrease	(65)	(38)
The Trust's share of the assets in the scheme was:		
	2020	2019
	£	£
Equities	239,000	495,000
Property	32,000	64,000
Cash and other liquid assets	21,000	6,000
Other	88,000	70,000
Total market value of assets	380,000	635,000

The actual return on scheme assets was £13,000 (2019 - £25,000).

(A Company Limited by Guarantee)

### **NOTES TO THE FINANCIAL STATEMENTS** FOR THE YEAR ENDED 31 AUGUST 2020

29. Pension commitments (continued)
-------------------------------------

The amounts recognised in the Statement of Financial Activities are as follows	s:	
	2020 £	2019 £
Current service cost	(301,000)	(171,000)
Past service cost	(1,000)	(73,000)
Interest income	8,000	9,000
Interest cost	(38,000)	(41,000)
Total amount recognised in the Statement of Financial Activities	(332,000)	(276,000)
Changes in the present value of the defined benefit obligations were as follow	s:	
gg		
gg	2020 £	2019 £
At 1 September	2020	
	2020 £	£
At 1 September	2020 £ 2,170,000	£ 1,410,000
At 1 September Current service cost	2020 £ 2,170,000 301,000	£ 1,410,000 171,000
At 1 September Current service cost Interest cost	2020 £ 2,170,000 301,000 38,000	£ 1,410,000 171,000 41,000
At 1 September Current service cost Interest cost Employee contributions	2020 £ 2,170,000 301,000 38,000 49,000	£ 1,410,000 171,000 41,000 40,000
At 1 September Current service cost Interest cost Employee contributions Actuarial (gains)/losses	2020 £ 2,170,000 301,000 38,000 49,000	£ 1,410,000 171,000 41,000 40,000 468,000

Changes in the fair value of the Trust's share of scheme assets were as follows:

	2020 £	2019 £
At 1 September	635,000	435,000
Interest income	8,000	9,000
Actuarial (losses)/gains	(532,000)	10,000
Employer contributions	220,000	174,000
Employee contributions	49,000	40,000
Benefits paid	-	(33,000)
At 31 August	380,000	635,000

(A Company Limited by Guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

Reconciliation of opening	a to cla	osina Defined	d Benefit Pen	sion Scheme liability

3	-,	
	2020 £	2019 £
Balance brought forward at 1 September	1,535,000	975,000
Defined benefit pension scheme cost less contributions payable	82,000	70,000
Defined benefit pension scheme finance cost	30,000	32,000
Actuarial losses	358,000	458,000
Balance carried forward at 31 August	2,005,000	1,535,000
The amounts recognised in the Balance Sheet are as follows:		
	2020 £	2019 £
Present value of the defined benefit pension scheme obligation (	2,385,000)	(2,170,000)
Fair value of the defined benefit pension scheme assets	380,000	635,000

#### 30. **Operating lease commitments**

At 31 August 2020 the Trust had commitments to make future minimum lease payments under noncancellable operating leases as follows:

(2,005,000)

(1,535,000)

2020 £	2019 £
8,453	8,453
6,340	14,792
14,793	23,245
	£ 8,453 6,340

#### 31. Members' liability

Each Member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a Member, or within one year after he/she ceases to be a Member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a Member.

(A Company Limited by Guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 32. Related party transactions

Owing to the nature of the Trust and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academies Financial Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the Trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

Three of the Trust's Trustees, are also Directors of a training company Exceptional Education for All Ltd which is a training company for the Trust. It is a company limited by guarantee set up to be not for profit, and was formally closed in February 2020, however, due to COVID-19 it was not removed from Companies House until 29 September 2020. The Trust also received donations of £NIL (2019 - £25,000) in management charges for staff time spent on Exceptional Education for All Ltd business. The Trust paid £NIL (2019 - £25,000) in the year ended 31 August 2020 to Exceptional Education for All Ltd for training and consultancy services provided. Exceptional Education for All Ltd was not consolidated as no activity took place in the year.

These transactions complied with the conditions of the Academies Financial Handbook and no amounts were outstanding at the year end.

#### 33. Agency arrangements

The Trust also administers the distributions of the 16-19 Bursary Funds on behalf of the ESFA. During the year the Trust received funds of £5,149 (2019: £5,364) and disbursed £5,149 (2019: £5,364). £NIL (2019: £NIL) was retained to cover administration expenses and a balance of £NIL (2019: £NIL) relating to undistributed funds is repayable to the ESFA as at the Balance Sheet date and is included within creditors.